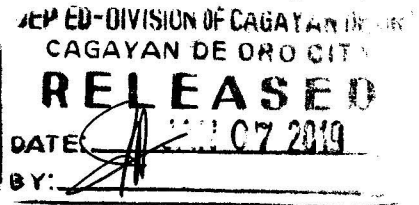




Department of Education
Region X- NORTHERN MINDANAO
DIVISION OF CAGAYAN DE ORO CITY
Fr. William F. Masterson, SJ Avenue,
KM5, Upper Balulang, Cagayan de Oro City



January 7, 2019 *06*




MEMORANDUM

TO: **LOREBINA C. CARRASCO
ROSALIO R. VITORILLO
CYNTHIA V. YAÑEZ
DERROLD MARL S. AVES
ELEANOR CONSEJO H. ROLLAN
RELOBE N. ZULITA
JENIFER G. AZARON
NOE I. MACABODBOD
MARK JOHN A. VALENCIA
LETECIA L. OGA
MA. LUISA PESCADERO
ALFREDO C. TONGCO
PSYCHE B. CAMBO
ROEL R. LAMBERTE
JOSIE A. SALALIMA
CERYLL D. CELETARIA
AIZA MAE S. BORINAGA**

**ATTENDANCE TO THE LEARNING AND DEVELOPMENT SYSTEM TRIAL:
STRENGTHENING STANDARDS-BASED TEACHER PROFESSIONAL
DEVELOPMENT - CAPACITY-BUILDING FOR TECHNICAL
ASSISTANCE PROVIDERS, SCHOOL LEADERS AND
FACILITATORS OF LEARNING ACTION CELL (LAC)
ON COMMUNICATIONS TECHNOLOGY (ICT)**

1. With reference to DM-CI-2018-00433 and DM-CI-2018-00459, you are hereby directed to attend the Learning and Development System Trial: Strengthening Standards-Based Teacher Professional Development - Capacity-Building for Technical Assistance Providers, School Leaders and Facilitators of Learning Action Cell (LAC) on Information and Communications Technology (ICT) on January 10-12, 2019 at SEDA Hotel, Cagayan de Oro City.

2. Participants are expected to bring the following:
 - a. Window 10 laptop
 - b. Pocket Wifi
 - c. Extension wire
 - d. Smart phone/tablet
3. Check in time is 2:00 PM of January 10 and check out time will be at 12 Noon of January 12. Program will start at 3:00 PM of Day 0 (January 10).
4. Full board accommodation and meals shall be shouldered by BEST while other incidental expenses are chargeable against local funds subject to the usual accounting and auditing policies, rules and regulations.
5. For immediate dissemination and strict compliance.


JONATHAN S. DELA PEÑA, Ph.D., CESO V
Schools Division Superintendent

References:

DM-CI-2018-00433
DM-CI-2018-00459

To be indicated in the Perpetual Index under the following subjects:
TRAININGS LAC ToolKit